

WEEKLY REPORT

Group name : May14-23 VRAC TACTILE VEST	Date: 9/9/13
Client/Advisor: Stephen Gilbert	
Attendees/Role:	
Garrett Phelps – Meeting leader	
Cyle Dawson	
Ryan Haack	
Benjamin Andry	
Jacob Cramer	

ACCOMPLISHMENTS FOR PAST WEEK

WHAT	WHO	WHEN
Tried to meet with client/advisor, but were unable to this week due to his unavailability. We were able to meet with a member of his team that talk to us about some project details and demonstrated a vest to us and handed out documentation.	The whole team	9/5/13 at 3:00PM- 4:00PM
Read through documentation involving the pagers	Garrett Phelps Ben Andry Jacob Cramer	-
Began working on a rough high-level design for the software layout.	Cyle Dawson	-
Created communication channels for our team and client	Ryan Haack	-

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

WHAT	WHO	WHEN
Meet with client/advisor to discuss more in-depth project details	The whole team	Anytime he is available
Complete a rough draft of project plan	Garrett Phelps	9/13/13

	Ben Andry Ryan Haack	
Finish the rough design and propose it to the team for approval	Cyle Dawson	9/10/13

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PENDING ISSUE

ISSUE	RESPONSIBILITY
-	-
-	-
-	-

HOURS

Garrett Phelps	1
Cyle Dawson	1
Jacob Cramer	1
Ryan Haack	1
Ben Andry	1